

INVITATION TO BID

Pakistan Bait-ul-Mal (PBM), is an autonomous body of the Federal Government. PBM has established 24 primary Schools for Rehabilitation of Child Labour at Khyber Pakhtunkhwa and FATA. Each school has 120 students. PBM invites Sealed Bids comprising a single package containing two separate envelopes, each for the Financial and Technical Proposals separately, from firms registered with Income Tax and Sales Tax Departments, for provision of Uniform items to its Schools for the Education Year 2018-19. Uniform will be supplied twice in the Education Year (Summer/Winter). The uniform items will be inspected at Godown of the supplier and then the supplier will supply the same to the centers. The Bidding documents which contains detailed terms and conditions, method of procurement, delivery, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, clarification/rejection of bids, performance guarantee etc. are available for the interested bidders at office of the Director, PBM at below given address. Call Deposits @ Rs. 5 % of total bid rate in the name of Director, PBM, Provincial Office, Khyber Pakhtunkhwa Peshawar must be attached with the Tender Form. The firms must bring samples of the Uniform items at the time of opening of Tender. Price of the bidding document is Rs.1,000/- Non-Refundable. Tender document could be collected during office hours from the office within 15 days from the date of publication of this advertisement. Bidding documents can also be downloaded from www.pbm.gov.pk free of cost, but its price of Rs 1,000/- is to be paid to participate in bidding process. The bids, prepared in accordance with the instructions in the bidding document, must reach at the above mentioned address before or on 16th day of publication of this advertisement by 11:30 A.M. Proposals will be opened the same day at 12:00 P.M. This advertisement is also available on PBM website www.pbm.gov.pk and PPRA website www.ppra.org.pk.

DIRECTOR
Pakistan Bait ul Mal,
Provincial Office, Khyber Pakhtunkhwa,
Near Gul Haji Plaza Opp. NBP, University Road,
Peshawar. Phone: 091-9218085; Fax: 091-9218154



**Government of Pakistan
Cabinet Division
PAKISTAN BAIT UL MAL
(SAY NO TO CORRUPTION)**

**Provincial Office Khyber Pakhtunkhwa
Syed Zada House, Near Gul Haji Plaza, University Road Peshawar Ph # 091-92118085, Fax # 091-9218154**

**SUMMARY OF TENDER FORM
FOR**

**SUPPLY OF UNIFORM ITEMS TO PBM SCHOOLS FOR REHABILITATION
OF CHILD LABOUR FOR THE EDUCATION YEAR 2018-19.**

SUBMITTED BY M/S-----

SR. NO.	TOTAL	TOTAL PRICE (INCLUDING SALE TAX)
1	Total quoted rate including GST	
GRAND TOTAL		

Rupees in words (Grand Total)-----

Bank Account No. and Name of the Bank:_____

Address of the Firm:_____

Telephone No._____ Fax No._____

Sales Tax Registration No._____ NTN No._____

Name & Title._____ Date_____

Signature and stamp:_____

Contractor/Supplier

Assistant Director (Projects)

PAKISTAN BAIT-UL-MAL
KHYBER PAKHTUNKHWA.

GENERAL TERMS AND CONDITIONS OF CONTRACT FOR SUPPLY OF UNIFORM ITEMS:

Sealed tenders (both technical and financial in separate envelopes) are hereby invited for supply of uniform items in 24 Schools for Rehabilitation of Child Labour of KPK and FATA with 120 students per school The items will be purchased on terms and conditions as prescribed below:

- i. Cost of tender form: Rs.1,000/-
- ii. Date of tender opening: _____
- iii. Time for tender opening: _____
- iv. Name of supplier: _____
- v. Make / Model: _____
- vi. Quantity & Rate: As per Annex-A

TERMS & CONDITIONS:

- a. Tender should be submitted in two separate envelopes for technical and financial proposals. Technical proposals will be evaluated in first instance by the committee. Financial proposals will be evaluated of technically qualified bidders date for which will be intimated, accordingly.
- b. Bidders are required to submit their company profiles having complete information about relevant experience, bank statements (atleast last 02 years), outlets etc.
- c. Tender should be accompanied with 5% of tendered amount i.e. total cost of uniform as earnest money in shape of CDR / Demand Draft/Call Deposit in favor of Director Pakistan Bait-ul-Mal, KPK.
- d. Tender (both technical and financial) will be opened in the presence of bidders or their authorized representatives at Provincial Office on date and time as intimated.
- e. Only Sale Tax and Income Tax registered manufacturers / distributors / dealers / General Order Suppliers are eligible to participate in tender.
- f. Earnest Money will not be released till the completion of successful delivery and completion of warranty period.
- g. The quantity can be increased or decreased by the PBM Competent Authority.
- h. The Procuring Agency shall announce the results of bid evaluation in the form of a report giving justification for acceptance or rejection of bids at least ten days prior to the award of procurement contract.
- i. The supplier will be responsible for delivery of items throughout KPK/FATA (Annex-B) on his expense as per quantity mentioned in supply order issued from time to time.
- j. The supplier/ contractor will be responsible for any loss, theft, and damage until delivery is received by PBM respective office.
- k. Collection of the exact sizes of the students' uniform items from the respective schools shall be the sole responsibility of the successful bidder.
- l. The supplier will be responsible to replace the uniform items if it doesn't correspond to the gender or sizes of the students, to replace the uniform items (at his own cost) if the ratio of boys and girls changes in any school after collection of sizes.

Contractor/Supplier

Assistant Director (Projects)

PROVISION OF SAMPLE:

Sample of uniform (both packed and unpacked i.e. in shape of parts) should be produced / provided at the time of opening of technical bid.

TERMS OF PAYMENT:

- a. No advance payment to the supplier/contractor.
- b. Payment will be made through crossed cheque in accordance with supply orders & subject to satisfactory inspection report after deduction of tax as per government rules.
- c. Contractor / supplier will be entitled for payment against his bills duly supported with the following documents:-
 - i) Bill in duplicate with GST, NTN number and GST Invoice.(if applicable)
 - ii) Goods Receipt Certificate.
 - iii) Certificate to the effect that the billed amount has not been claimed or received earlier.
 - iv) NOC/Inspection Certificate issued by Inspection Committee of concerned office
 - v) Delivery Challan duly signed by the Assistant Director/District Officer/Teacher Incharge concerned.

DELIVERY PERIOD:

The items shall be supplied within 45 days from the date of issuance of supply order. Inspection Committee will inspect the goods as per **Annex-A** at godown of the approved supplier. After inspection goods will be sealed and handover to the supplier and then the supplier will supply the same to the centre. The material shall properly be packed/sealed/labelled and be delivered to the respective school location. Responsibility of safe and complete delivery of items shall be rested upon the contractor. All transportation charges involved in above process shall be borne by the Contractor. On receipt of Uniform Items at the PBM SRCLs, the Assistant Director/District officer concerned and Teacher Incharge of the PBM SRCL shall confirm and acknowledge the quality and quantity of all the items received.

INSPECTION COMMITTEE:

Inspection of the items/material will be carried out by PBM designated “Inspection Committee” (IC) as notified by the Competent Authority. (IC) will ensure that the quantity and quality of the material is as per specification and sample. The quality of the supply will be determined from the report of the IC. Venue of inspection will be decided by the IC with the approval of the competent authority.

Contractor/Supplier

Assistant Director (Projects)

TECHNICAL PROPOSAL EVALUATION CRITERIA:

The Committee will evaluate all the points of technical proposals to confirm the viability of the firm especially quality of samples, bank statements of at least last two years, outlets, past experience in the relevant field and terms of references as stated. Firms conforming to all the requirements stated in the technical proposal would be accepted as technically sound. The Committee will also evaluate the samples of all items of uniform and give its report as to whether the samples are acceptable or not acceptable.

SALES TAX AND OTHER GOVERNMENT DUTIES:

Payment of all taxes, duties, Octroi Charges, Sales Tax (if applicable), Income Tax, Freight charges and other Government charges will be the responsibility of the supplier/contractor, and he will not claim more than the offered rate. Offered rate should be inclusive of all taxes.

WARRANTY:

Contractor/Supplier will furnish a warranty certificate that the items supplied are as per approved sample and that in the event of the material being found defective within the period of 06 months from the date of supply, he/she will be held responsible for all losses and cost. During warranty period he/she will replace the defective items and deliver the same at the designate place/places/cities/towns at his/her own cost.

FAILURE AND TERMINATION OF CONTRACT:

In case the Contractor fails to deliver the supply within specified period the PBM Authority shall be authorized to take action on any of the following options:-

- i. To recover from him/her liquidated damages levied at the rate of 2% per day or maximum 10% of undelivered items of the value of the rate of items per additional day of delay.
- ii. To cancel the contract at his/her risk and cost along-with forfeiture of earnest money / call deposit.

If during the course of execution of the contract, the contractor is black-listed, the purchaser solely at his own discretion may proceed with all or any of the actions detailed below:-

- i. To allow the contract to run its course till completion.
- ii. To stop further supplies with or without financial repercussions.
- iii. To cancel the contract with or without reservation of rights.

Contractor/Supplier

Assistant Director (Projects)

RESPONSIBILITY FOR EXECUTING THE CONTRACT:

Contractor/Supplier will be fully responsible for successful execution of the contract in all respects and in accordance with terms and conditions as specified in the contract.

DEMURRAGE:

Demurrage charges incurred due to any of the reasons mentioned below, the same shall be deducted from the bill or recovered from him as a separate item (the decision of the purchaser, regarding fixation of responsibility in this connection shall be binding on him):-

- i. Owing to delay in forwarding delivery.
- ii. Defective packing of the items ordered.
- iii. Due to reason not specified above but for which he is responsible.

INSPECTION AND REJECTION:

- i. The Inspection Committee may reject as part or the whole of the consignment tendered for inspection. If after inspection any portion thereof, as the committee may decide that his consignment is below the sample, the same will be returned to the supplier/contractor for replacement.
- ii. The decision of the Inspection Committee (IC) in this regard shall be binding on the supplier/contractor.
- iii. In case some items are rejected as aforesaid then without prejudice to any other right of the Purchaser, Supplier/Contractor may replace these items within stipulated time period and such resubmission will not mean extension in delivery period.
- iv. On final rejection, the Purchaser shall have the following rights:-
 - a. To purchase the rejected items at the cost and expenses of contractor/supplier.
 - b. To terminate the contract and recover from contractor the loss, thereby incurred.

INTEGRITY PACT PROFORMA:

If applicable, duly filled, signed and stamped integrity pact proforma should be attached with the tender documents (**As per specification**).

LAWS GOVERNING THE CONTRACT:

The contract shall be governed by the provision of Law of Pakistan. A binding contract has been concluded with the issuance of this letter and that the provisions of this contract shall be binding on contractor/supplier.

Contractor/Supplier

Assistant Director (Projects)

LIST OF UNIFORM ITEMS FOR PBM SRCL KP/FATA WITH SPECIFICATION AND NUMBER FOR EDUCATION YEAR 2018-19

DETAIL OF UNIFORM FOR STUDENTS OF PBM SRCL KP FOR EDUCATION YEAR 2018-19						
S.#	Item/ Description	Colour/ Specification	Quality	Total Quantity (One Year)	Unit Price Including GST (Rs)	Total Price Including GST (Rs)
1	Pent with Built	Grey	Good Quality	6200		
2	Shirt (For Boys)	Blue	Good Quality	6200		
3	Shalwar Kameez (For Boys)	Blue	Good Quality	2000		
4	Kameez (For Girls)	Flag Green	Good Quality	3320		
5	Shalwar (For Girls)	White	Good Quality	3320		
6	Scarf	White	Good Quality	3320		
7	Under Vest	White	Good Quality	11520		
8	Socks (Boys)	Black	Good Quality	8200		
9	Socks (Girls)	White	Good Quality	3320		
10	Shoes with Laces (For Boys)	Black	Bata/Service	4100		
11	Shoes with Laces (For Girls)	Black	Bata/Service	1660		
12	School Bag	Black	Good Quality	2880		
13	School Badge	As per Specimen	Good Quality	2880		
14	Sweater	Navy Blue	Good Quality	2880		
15	Ribbon/Hair Catcher	White	Good Quality	3320		
Total						

Contractor/Supplier

Assistant Director (Projects)

LIST OF PAKISTAN BAIT-UL-MAL, SRCL KHYBER PAKHTUNKHWA AND FATA

S.No	District	Address of PBM-School for Rehabilitation of Child Labour
1	Abbottabad	House No. 2719 M/C 2099, Link Road, Abbottabad.
2	Bannu	Hinjal, Bannu City
3	Pir Baba	Near Pir Baba, Main Bazar, Buner
4	Swari	Dewana baba road, Swari Buner
5	Charsadda	Quaidabad, Mardan Road, Charsadda
6	Chitral	Jung Bazar Payan, Near Polo Ground, Chitral
7	D.I.Khan	Quaid-e-Azam Road, Banglow No. 1, Cantt. D.I. Khan
8	Tank	Tank City, Tank
9	Hari Pur	Sector #2, Kangra Colony, Hari Pur
10	Kohat	Happy Valley, KCB-1/93, Peshawar Road.
11	Mardan City	Moh. Muslim Abad, Kas Korona, Mardan
12	Takht Bhai	Mohallah Mira Khan. Malakand Road, Takht Bhai, Mardan
13	Mansehra	Village Bhar Kand, Uggi Road, Tehsil & District Mansehra.
14	Nowshera	Near Shah Gul Baba Arat, Mardan Road, Nowshera Klan
15	Peshawar	Pattan Colony, Near Ghalla Godown, Kohat Road
16	Swat	St. No.1, Sharif Abad, Mingora, District Swat
17	Shangla	Alpuri Village, Shanglapar
18	Swabi	Swatiano Mohallah, Topi
19	Orakzai Agency	Govt Technical Institute (GTI), Jalka Mela, Ferozkhel, Lower Orakzai Agency
20	Bajaur Agency	Near Old Hospital, Sabzi Mandi, Khar
21	Landi Kotal	Main Landi Kotal Bazar, Khyber Agency
22	Jamrud	Tidi, New Abadi, Jamrud, Khyber Agency
23	Mohmand Agency	Chanda Bazar Ghalanai
24	Dir Lower	Chakdara opposite Grid station Dir Lower

Contractor/Supplier

Assistant Director (Projects)