Government of Pakistan
Poverty Alleviation & Social Safety Division
PAKISTAN BAIT-UL-MAL

Sector H-8/4 Islamabad (Tel No. 051-9269615, Fax No. 051- 9269603, email: pbmboard@gmail.com)

PBM/Board/68/235 Islamabad the 27 July 2020

Subject: **MINUTES OF THE SIXTY EIGHTH (68TH) MEETING OF THE BAIT-UL-MAL BOARD HELD ON 9TH JULY, 2020**

Please find enclosed herewith approved minutes of 68th Meeting of the Bait-ul-Mal Board for your information and record.

Encl: (As above)

(M ZAFAR KHAN SAFDAR)
Secretary (Board)

Distribution:

i.	Mr. Ali Raza Bhutta, Secretary PA & SSD/Chairman BMB	-	Convener
ii.	Mr. Aon Abbas Buppi, MD – PBM	-	Member
iii.	Mr. Sultan Hanif Orakzai, Non-official Member	-	Member
iv.	Sheikh Farrukh Zubair, Non-official Member	-	Member
v.	Mr. Zahid Akbar, Non-official Member	-	Member
vi.	Mr. Hunaid H. Lakhani, Non-official Member	-	Member
vii.	Mst. Kalsoom Panezai, Non-official Member	-	Member
viii.	Mr. Adeel Raza Shigri, Non-official Rep	-	Member
ix.	Raja M. Akhtar Iqbal, FA/DFA, PA & SS Division	-	Member
x.	Mr. Rehman Qamar, Head SSP-NADRA	-	Member
xi.	Mr. Khiyal Zad Gul, JS M/o RA&IFH	-	Member

C.C:

i. PS to Secretary – PA & SSD
ii. APS to DMD
iii. Master File

To be uploaded on the website, plz.

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GOVERNMENT OF PAKISTAN
Poverty Alleviation & Social Safety Division
PAKISTAN BAIT-UL-MAL

MINUTES OF THE SIXTY EIGHTH (68th) MEETING OF THE BAIT-UL-MAL BOARD

In pursuance of the Meeting Notice No. PBM/ Board/68th Meeting/ 279 dated 08 July 2020, the 68th Meeting of the Bait-ul-Mal Board (BMB) was held on Thursday, the 9th July 2020, at PBM Head Office, Islamabad.

2. The following attended the meeting:

i.	Mr. Ali Raza Bhutta Secretary PA&SSD	-	Ex-Officio Chairperson
ii.	Mr. Aon Abbas Buppi MD-PBM	-	Ex-Officio Member
iii.	Mr. Khiyal Zad Gul Joint Secretary M/o RA&IFH	-	Official Member
iv.	Mr. Rehman Qamar Head SSP-NADRA	-	Official Member
v.	Raja M. Akhtar Iqbal Joint Secretary M/o Finance	-	Official Member
vi.	Dr. Sultan Hanif Orakzai	-	Non-Official Member
vii.	Sheikh Farrukh Zubair	-	Non-Official Member
viii.	Ms. Kalsoom Panezai (Attended the meeting through video-link)	-	Non-Official Member
ix.	Mr. Zahid Akbar	-	Non-Official Member
x.	Mr. Adeel Raza Shigri	-	Non-Official Representative
xi.	M Zafar Khan Safdar	-	Secretary (Board)

3. Leave of absence was granted to the following Member:

- Mr. Hunaid Lakhani - Non-Official Member

4. The meeting commenced with the recitation from the Holy Quran. The meeting was in order as necessary quorum was complete, required under section 14 (2) of PBM Act, 1991. The Secretary Poverty Alleviation & Social Safety Division (PA&SSD)/ Chairperson Bait-ul-Mal Board welcomed the Members to the 68th Meeting of BMB.

ALI RAZA BHUTTA
SECRETARY
Poverty Alleviation & Social Safety Division
Cabinet Secretariat
Government of Pakistan
Islamabad

AON ABBAS BUPPI
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5. Following Agenda-Items were discussed during 68th Meeting of the Bait-ul-Mal Board:

AGENDA ITEM NO. 1 BUDGET ALLOCATION OF GRANT-IN-AID FOR THE FINANCIAL YEAR 2020-21 AND REVISED BUDGET ALLOCATION FOR THE FY 2019-2020

1.1 The Board was informed that the Federal Government has allocated a single line grant-in-aid/ budget amounting to PKR 6,105.00 million for the Financial Year 2020-21. In the interest of complete transparency and full disclosure and in accordance with the best financial management practices the additional resources in the amount of PKR 691.104 million have also been reflected in the budget. This was not the practice in PBM so far. These additional resources include of unspent amount from hospitals, collection of donations and available balances under the head of Child Support Program (CSP). Details of PBM head-wise budget estimates, breakdown along with receipts and expenditures, and allocation of funds for the FY-2020-21 and revised allocation for the FY 2019-20 on actual basis was presented before the Board.

1.2 The Chairman recalled that he had made a number of suggestions regarding the budget in the previous meeting of the Board. He expressed satisfaction on the details now included in the budget.

1.3 Mr. Zahid Akbar pointed out that the budget includes allocation of IFA amounts to various regions but their actual utilization is at variance with the approved budget. He suggested that the re-appropriations among provinces and areas should be approved by the Board. The chair pointed out that the MD is the Principal Accounting Officer and his powers, granted to him under the law cannot be taken over by the Board. The chair, however suggested that the IFA policy, which has become dated may be reviewed by a special committee of the Board. He suggested that management may draft a new policy, which is informed by the current requirements and is based on the principles of transparency and minimum use of discretion. The said draft policy may be deliberated by the special committee and presented to the Board in its next meeting for approval.

1.4 Mr. Akhtar Iqbal, while discussing on the budget said that over and above budget should be surrendered to Finance Division. Management responded that grant-in-aid is utilized through an assignment account and is surrendered or lapses in accordance with the principles of public sector accounting and budgeting. However, the practice of

AON ABBAS BUPPI
Managing Director
Pakistan Bait-ul-Mal
Poverty Alleviation and
Social Safety Division

M. ZAFAR KHAN SAFDAR
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ALI RAZA BHUTTA
SECRETARY
Poverty Alleviation & Social Safety Division
Cabinet Secretariat
Government of Pakistan
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drawing the balances at the end of the financial year and its transfer to other accounts has been discontinued. The chair informed the Board and the management that he had requested in the previous meeting to see the complete accounts of such surpluses accumulated over the previous years, including the balances saved from the grants in aid, profits earned and expenditures made out of these. He informed that the management had showed him accounts but these did not contain the complete details. He informed that he had requested the information to be updated and shown to him. As soon as he gets the complete information he will request the same to be placed in the Board agenda for information.

1.5 Mr. Zahid Akbar, while discussing the agenda, stressed upon closing all the PBM projects including SRCLs, WECs, DuEs, and CSP. He proposed to get all projects staff retired with offer of 'golden hand-shake'. Ms. Kalsoom Panezai pointed out that budget allocation for Balochistan particularly in IFA is less in terms of requirement and that should be increased. Mr. Adeel Raza also asked for more budget under IFA for Gilgit-Baltistan keeping in view the poverty ratio of the region. The Managing Director-PBM replied that IFA budget for the regions cannot be increased at the cost of closing down other projects. The Members were told that the budget allocation is based on population as envisaged in NFC Award. Mr. Farrukh Zubair agreed to the budget proposal and requested the Board for its approval.

1.6 The Chair proposed to have HR review especially for contract/ daily wages staff through high-quality HR firm. Comprehensive ToRs to be devised by HR Committee of the Board before hiring of the firm for the said task. The same shall be presented before the Board for endorsement.

RESOLUTION/ DECISION:

a) *RESOLVED that the budget for the Financial Year 2020-2021 in the total amount of PKR 6796.194 million and revised budget allocation for Financial Year 2019-2020 in the total amount of PKR 6743.702 million be and is hereby Approved.*

b) *FURTHER RESOLVED that the minor discrepancies in the operational budget as pointed out during the meeting will be clarified to the Managing Director and accordingly corrected.*

c) *FURTHER RESOLVED that the a special committee of the Board be and is hereby constituted with the following composition to review the IFA policy and propose a new*

ALI RAZA BHUTTA
SECRETARY
Poverty Alleviation & Social Safety Division
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Government of Pakistan
Islamabad

AON ABBAS BUPPI
Managing Director
Pakistan Bait-ul-Mal
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policy in accordance with the current requirements and in line with the principles of minimum discretion and complete transparency. The draft policy cleared by the committee will be presented to the Board in the next meeting. Implementation of the current IFA policy will continue till the approval of the new policy by the Board:

i) Secretary PASSD	-	*Convener*
ii) Managing Director-PBM	-	*Member*
iii) Official Member/ Rep M/o Finance	-	*Member*
iv) Non-Official Member Punjab	-	*Member*
v) Non-Official Rep GB	-	*Member*
vi) Non-Official Member ICT	-	*Member*
vii) Secretary Board-PBM	-	*Secretary*

d) FURTHER RESOLVED that detailed accounts of the PBM reserves, including the source of each addition, profits earned and expenditure made, since the day these were created will be presented to the Board in the next meeting.

AGENDA ITEM NO. 2 ESTABLISHMENT AND MAINTENANCE OF SHELTER HOMES (PANAHGAHS) BY PAKISTAN BAIT-UL-MAL

2.1 The agenda on Panahgah was presented before the Board. It was informed that the honorable Prime Minister of Pakistan has taken initiative of Panahgahs for the homeless people in different cities. The Board was apprised on institutionalization of existing Panahgahs for sustainability, and need for additional Panahgahs to be established. It was further informed that PBM Act-1991 under Clauses (a), (d) & (i) of Sub-Section 4 of Section 3 of PBM covers inter alia the establishment of Panahgahs. The Board was also briefed on a meeting held on 3rd July 2020, chaired by Dr. Sania Nishtar, Special Assistant (SAPM) to Prime Minister on Poverty Alleviation & Social Safety, with Prime Minister's Focal Person Panahgahs, Secretary-PA&SSD, and senior officers from Pakistan Bait-ul-Mal, wherein the SAPM on PASS discussed the ToRs and allied matters with the participants and highlighted the need for establishing and strengthening of Panagahs to ensure better and uniform service delivery as per vision of the Government under the PM's Ehsaas Program.

2.2 The agenda was further explained by the Chair/ Secretary PASSD who informed the Board that PBM shall be the main executing agency to establish and administer the affairs of "Panahgahs" across the country being one of the purposes of Pakistan Bait-ul-Mal as laid down in PBM Act-1991. Non-Official Member Punjab, while

AON ABBAS BUPPI
Managing Director
Pakistan Bait-ul-Mal
Poverty Alleviation and
Social Safety Division

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appreciating the program of the Federal Government under the banner of Ehsaas, asked for financial implication and budget requirements. The Managing Director-PBM responded that the budget shall be proposed in accordance with requirements and after approval of the Board, the Government will be requested through PASS Division for additional resources for this programme.

2.3 Composition of an honorary Panahgah Advisory Council shall be notified by the office of Prime Minister's Focal Person. The membership of the council will be on pro-bono basis. Transport and accommodation for attending the meetings will be at par with the members of Bait-ul-Mal Board.

2.4 The Board was informed that the recommendations of Panahgah Advisory Council shall be submitted to Pakistan Bait-ul-Mal Board for consideration and approval. Following Terms of Reference (ToRs) of the Panahgah Advisory Council was also discussed and approved by the Bait-ul-Mal Board:

i) To design policies, procedures and guidelines for new and existing Panahgahs ;

ii) To establish delivery benchmarks in harmony with the vision, mission, and core values determined for Panahgahs;

iii) To remain engaged with other stakeholders in order to ensure smooth execution of the projects activities;

iv) To coordinate with corporate entities, philanthropists, private sector entities and other stakeholders in order to generate resources for partnership, sponsorship and donations for establishment and the management of Panahgahs; to ensure that all Government of Pakistan regulations in this regard are adhered;

v) To ensure that all donations received from corporate entities, philanthropists, private sector entities and other donors are appropriately accounted for in accordance with the Pakistan Bait-ul-Mal regulations and Government of Pakistan accounting practices to ensure complete transparency in the use of donations.

RESOLUTION/ DECISION:

The Board approved the following:

i. *PBM shall be the main executing agency to establish and administer the affairs of "Panahgahs". All executive, financial and operational functions shall be exercised and performed as per PBM Act 1991.*

ii. *There shall be an honorary Panahgah Advisory Council, mandated to develop vision , mission, norms and values of the programme.*

(Minutes of the 68th Meeting of Bait-ul-Mal Board held on 9th July 2020) MZKS, PhD

AON ABBAS BUPPI
Managing Director
Pakistan Bait-ul-Mal
Poverty Alleviation and

M. ZAFAR KHAN SAFDAR
Secretary Board
Pakistan Bait-ul-Mal
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ALI RAZA BHUTTA
SECRETARY
Poverty Alleviation & Social Safety Division
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Government of Pakistan
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iii. *Recommendations of Panahgah Advisory Council shall be submitted to Pakistan Bait-ul-Mal Board for consideration and approval as per section 5-A of the PBM Act, 1991.*

iv. *Nominations of honorary members on Panahgah Advisory Council, on pro-bono basis shall be notified by the office of the Prime Minister's Focal Person on Panahgahs.*

v. *PM's FP on Panahgah shall steer the whole program as a convener of Panahgah Advisory Council on pro-bono basis.*

vi. *TORs for the Panahgah's Advisory Council as mentioned above.*

vii. *The Board authorized that the basic establishment and operational financial expenditures shall be borne by Pakistan Bait-ul-Mal from its existing resources/donations for the Panagahs located in Islamabad Capital Territory (ICT) till the time a regular grant for the program is received from the Federal Government. Provision and hiring of basic HR requirements to run operational affairs of the Panahgahs located in Islamabad Capital Territory (ICT) shall also be the responsibility of Pakistan Bait-ul-Mal to be met from its existing resources/donations and subject to availability of required funds. The Board directed that the existing donation account being maintained by PBM shall also be used for collection of donations for Panahgahs and the same shall exclusively be utilized for the purpose it is received. Monthly statements of accounts of the said account will be prepared for information of the Board.*

AGENDA ITEM NO. 3 PRESENTATION TO THE BOARD ON THE ALLEGATIONS OF NON-OFFICIAL MEMBER-ICT ON DAR-UL-EHSAAS H-13 INQUIRY

3.1 Subsequent to the decision taken in 67th Meeting of the BMB held on 10 June vide agenda item No. 2, details regarding inquiry of Dar-ul-Ehsaas H-13 was circulated to all the Members through E-mail dated 16.6.2020. Upon request from Non-Official Member ICT, a hard copy with all annexures was also sent to him on 20.6.2020.

3.2 In response to E-mail of the Secretary Board, Mr. Zahid Akbar replied dated 17.6.2020 showing his concerns over the appointment of Mr. Abdul Manan Chaudhry (Director M&E) as Inquiry Officer for H-13 DuE incident. He also made allegations against the Inquiry Officer and requested for re-constitution of an inquiry committee. Following the allegations of Mr. Zahid Akbar, who tried to malign the inquiry process, the Secretary PASSD/Chairperson BMB directed the Management to give a detailed presentation to the Board on the Inquiry Officer.

3.3 During the detailed presentation, the Board was informed that attempts were being made to bring disrepute to the present management, this time, by distorting the facts

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Managing Director
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and misguiding the BMB with old occurrences which have been duly dealt with already according to official procedures and under relevant laws and regulations. The Board stands informed and showed its satisfaction on the presentation. The Managing Director-PBM informed the Board that Mr. Abdul Manan Chaudhry, the Inquiry Officer appointed on H-13 incident has been replaced with a high-powered committee, resulting the objection raised by Mr. Zahid Akbar despite the fact objection was insignificant. The chair said that since the matter had been adequately explained it was not proper to change the inquiry officer. He, however, added that he respects the action of the MD, which, though unnecessary, will be in the best interest of transparency.

3.4 Mr. Zahid Akbar, during the presentation, once again insinuated corruption allegations against Saeed Ahmad Qazi, Director CS/NGOs for his tenure as Director Balochistan. Non-Official Member alleged millions of embezzlement by the officer and accused that the Deputy Managing Director-PBM despite huge embezzlement by the Officer concerned, sent him on MCMC, and also tried to exonerate him from inquiry.

3.5 The Chair, while taking stern notice of the allegations by Mr. Zahid Akbar, asked him to prove the same otherwise it shall be confirmed that the Member concerned is maneuvering to discredit the good actions taken by the Management during its tenure, and speculation will prevail as if the Member concerned is making these allegations on behalf of the vested interests. The Chair also invited the Deputy Managing Director-PBM for his views on the allegations; the DMD called the accusation worth no commenting. Mr. Rehman Qamar enunciated that the Board should not interfere into managerial issues, and appointment of Inquiry Officer on H-13 incident being purely administrative issue, should not be discussed in the Board meetings. He further requested the Board to refrain from discussing personalities, and the Board should confine its discussion to policy matters. He added that forum of the Board must not be used to defame offices and the officers on unsubstantiated claims. All other members of the Board and the chair endorsed the statement.

3.6 Mr. Farrukh Zubair pointed out that the Mr. Zahid Akbar, during the 64th meeting of the BMB, arraigned the sitting PBM management of the 'recent' embezzlement of PKR 220 million. On the contention of the management on the word 'recent', the Mr. Zahid Akbar replied that by the word 'recent' he meant 'past'. He added that the Member concerned could not prove the allegations levelled against the PBM management even when the Board in its 65th meeting constituted an Inquiry Committee. Later on, up

ALI RAZA BHUTTA
SECRETARY
Poverty Alleviation & Social Safety Division
Cabinet Secretariat
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Islamabad

AON ABBAS BUPPI
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Pakistan Bait-ul-Mal
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the request of Mr. Zahid Akbar, the inquiry order was not issued. Mr. Farrukh Zubair deplored the offended attitude of Mr. Zahid Akbar and termed it against the standard of a Member Board.

3.7 Mr. Adeel Shigri denounced the behaviour of Mr. Zahid Akbar and recalled his allegations time and again during different meetings of the Board without proving anything. The Rep GB strongly condemned the habit of maligning public offices, and civil/ government servants by Member concerned. He requested the Board to ask for proofs, failing which the Non-Official member should be de-notified. Dr. Sultan Hanif suggested to the Members that administrative issues should not be discussed in the meetings of the Board. He endorsed the directives of the Chair.

3.8 The chair requested Mr. Zahid Akbar to provide proofs of his allegations to him as Secretary PASSD/ Chairperson BMB and the chair will then take appropriate action about these. He further requested the honourable member to refrain from raising unsubstantiated allegations in Board meetings.

RESOLUTION/ DECISION:

The Board stands informed on the details related to inquiry of H-13 incident. The Board also directed Non-Official Member ICT to provide evidence of all his allegations to the Secretary PASSD/ Chairperson BMB, who shall update the Board about any required actions in subsequent meeting.

6. While concluding the meeting, the Chair extended his gratitude to all the Members and the Management for their time and valuable contribution.

7. There being no other business, the meeting ended with a vote of thanks to and from the Chair.

(M ZAFAR KHAN SAFDAR)
Secretary (Board)

M. ZAFAR KHAN SAFDAR
Secretary Board
Pakistan Bait-ul-Mal
Head Office, Islamabad

Managing Director-PBM
(AON ABBAS BUPPI)

AON ABBAS BUPPI
Managing Director
Pakistan Bait-ul-Mal
Poverty Alleviation and
Social Safety Division

Approved by:

(ALI RAZA BHUTTA)
Chairperson Bait-ul-Mal Board/
Secretary PA&SSD

ALI RAZA BHUTTA
SECRETARY
Poverty Alleviation & Social Safety Division
Cabinet Secretariat
Government of Pakistan
Islamabad